

HAMBURG BOROUGH POLICE DEPARTMENT RECRUITMENT PLAN:

Goals and Objectives

The goal of the Hamburg Borough Police Department Recruitment Plan is to attract qualified individuals to pursue a career with the Hamburg Borough Police Department. The objective is to achieve an overall racial and gender composition of the department in comparison to the service population of the Borough through the departments recruiting activities. This agency will make a good faith effort to meet specific goals for recruiting a diverse workforce, in terms of people of color and gender diversity. The goals and objectives will be accomplished through various recruitment activities listed in the Recruitment Activities section of this plan.

GENERAL:

The Hamburg Borough Police Department is subject to the provisions of New Jersey Statutes Annotated 40A:14-118, et seq. and municipal ordinance in all facets of the recruitment and the selection process. The Chief of Police is responsible for the Recruitment Plan. Hamburg Borough is an equal opportunity employer in all facets of the personnel process.

CURRENT DEMOGRAPHICS: The demographics composition of the service area and agency are represented in the following

HAMBURG BOROUGH

DATA IS BASED ON THE 2020 CENSUS COUNT	POPULATION		CURRENT SWORN OFFICERS TOTAL		CURRENT SWORN FEMALE OFFICERS	
	#	%	#	%	#	%
RACE / ETHNICITY						
WHITE	2,291	70%	9	90%	1	10%
BLACK or AFRICAN AMERICAN	65	2%	0	0%	0	0%
HISPANIC - ANY RACE	687	21%	0	0%	0	0%
AMERICAN INDIAN OR ALASKA NATIVE	0	0%	0	0%	0	0%
ASIAN	196	6%	0	0%	0	0%
NATIVE HAWAIIAN OR PACIFIC ISLANDER	0	0%	0	0%	0	0%
SOME OTHER RACE ALONE	0	0%	0	0%	0	0%
POPULATION OF TWO OR MORE RACES	65	2%	0	0%	0	0%
TOTAL	3,274	101%	9	90%	1	10%

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RECRUITMENT ACTIVITIES:

Activity #1: Identify and maintain contact with local minority organizations and social support groups including, but not limited to educational, religious, ethnic, racial, and gender-based organizations.

Activities include, but are not limited to:

- Provide recruitment materials to educational, religious, ethnic, racial, and gender-based organizations.
- Attend career fairs in the Sussex County School District and Sussex County College.
- Draft, print, and distribute informational brochures that may attract qualified candidates to the agency.

Activity #2: When applicable contact police academies and post vacancy announcements for current Alternate Route candidates.

Activity #3: Advertise on Policeapp.com, the Hamburg Borough Police Department's Web page and other social media platforms, as well as any other appropriate media market, for persons meeting eligibility requirements.

ANNUAL REVIEW, EVALUATION AND REPORTING

- The Chief of Police, or designee, shall conduct an annual review of the Recruitment Plan and shall include, but not limited to, performing an annual agency demographic review, determining whether any substantial disparities have been reduced, and if need be, revising the Recruitment Plan accordingly if the goals and objectives are not met.
- N.J.S.A. 52:17B-4.10 et seq requires that each law enforcement agency must report certain law enforcement applicant data annually by January 31st for the preceding year. The data required to be reported is listed in the New Jersey Attorney General Guideline "Promoting Diversity in Law Enforcement Recruiting and Hiring" in Paragraph III.

<https://www.nj.gov/oag/dcj/agguide/directives/ag-Guidelines-Diversity-in-LE-Recruitingand-Hiring.pdf>

- The reporting form can be found at:

<https://www.nj.gov/oag/dcj/agguide/directives/Appendix-A.xlsx>